

Universal Container Template	Major changes with new 8th Edition
<p>-fill in all available information provided into the sections of containers- citation will change dependent on what information you have available to you</p> <p>Author.</p> <p>Title of Source.</p> <p style="background-color: yellow; font-size: small;">Container 1</p> <p>Title of Container, Other contributors, Version, Number, Publisher, Publication Date, Location.</p> <p style="background-color: yellow; font-size: small;">Container 2 – (if required)</p> <p>Title of Container, Other contributors, Version, Number, Publisher, Publication Date, Location.</p>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>-remember punctuation has changed with 8th edition - commas are used more</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>-see last page of this guide for a sample universal container template to help you create your citations</p> </div> <ul style="list-style-type: none"> - Now et al is used with 3 or more authors - City of publication is no longer necessary for a book citation - Write out the words ‘editor’ or ‘translator’ in full - Instead of one publisher, co-publishers are possible (if 2 or more are equally involved) - Use slashes to separate names of ‘co-publishers’ - publishers are not identified in the following situations: periodical resources (journals, magazines, newspapers), self-published work, if publisher is same as title of site (youTube), or if website is service for other <u>users</u> content like a database, Wordpress, youTube or Weebly - No longer need to identify the medium of a resource - if no publication date is provided for a website, leave it blank and add the URL but after this accessed date is required- eg. www.go.com/6574 Accessed 1 Jan. 2017. - MUST provide location of every web resource – this is either a DOI (Digital Object Identifier), permalink or URL(no http://, no < >, not underlined, broken if necessary, and ending with a period) <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p>**** Please note all samples are single spaced to save space here, but should be double spaced properly on a Works Cited sheet ****</p> </div>

****PLEASE REMEMBER ALL OF THESE CITATIONS WILL CHANGE DEPENDENT UPON THE INFORMATION AVAILABLE IN YOUR SOURCE****

Type of Entry	Things to Remember	Example	In-Text citation/ Par. Reference
<i>PRINT RESOURCES</i>			
Book by single author	-no city of publication or medium (Print).	Thomson, Mario. <i>Salt: The Empire Builder</i> . Manor House, 2002.	(Thomson 38).
Books by two authors	-no city of publication or medium (Print). -watch order of authors’ names	Klein, Steve N., and Laura Zantos. <i>Introduction to Neurophysics</i> . Rubicon, 2016.	(Klein and Zantos 287).

Book by three or more authors	-no city of publication or medium (Print). -use first author and et al	Myung, Hyun, et al. <i>Introduction to Hangel</i> . Munhakdongne Publishing, 2017.	(Myung et al 14).
Book by editor	-no city of publication or medium (Print). -write out word editor in full	Englebert, Fidel, editor. <i>The Perfect Church</i> . Penguin/Random House, 1997.	(Englebert 29).
Dictionary	-may be no author identified -identify location >page # -if there are multiple definitions you should indicate the number of the definition that you are using in the in-text citation.	“Arabesque.” <i>The Oxford English Dictionary</i> , 7 th ed., Oxford University P., 2016, p.12. “Sacrament.” <i>Merriam-Webster's Collegiate Dictionary</i> , 3rd ed., Merriam-Webster, 2005, p.367.	(“Arabesque”). (“Sacrament,” def. 4).
Entire anthology or compilation	-notice reversal of names and plural of editors	Weisser, Susan, and Laura Thompson, editors. <i>Women and the Workplace</i> . McGraw-Hill Publishing, 1997.	(Weisser and Thompson).
Work in an anthology (ex. a poem or short story)	-note you may have editor(s) in addition to an author -record page # range using pp.	Aboubacar, Ilinga. “The Monkey's Tail.” <i>Stories from Africa</i> , edited by Thomas Conrill, Pearson, 2007, pp.73-78.	(Aboubacar 74).
Book by a corporate author	-do not use words A, An or The with the corporate author's name	National Research Council. <i>Preventing Bullying Through Science, Policy and Practice</i> . National Academy P., 2010.	(National Research Council 243).
Encyclopaedia/ Reference book (Print version)	-note author is not always identified -citation and in-text citation will change to reflect this	Hamelin, Paul. “Mexico.” <i>The Encyclopaedia Americana</i> , 2004. “Intricate.” <i>Merriam-Webster's Dictionary</i> , 10 th ed., 2002.	(Hamelin 243-244). (“Intricate” 157).
Shakespearean play	-note you may have an editor in addition to an author -in-text cit. are most commonly in Arabic (1.3.23-26) rather than Roman numerals	Shakespeare, William. <i>Macbeth</i> . Edited by Henry Miller, Bantam Books, 2003.	(Shakespeare 2.6.2-6). (<i>Mac</i> . II.vi.2-6). -subsequent in-text cit. only (1.3.23-26)
Brochure/pamphlet	-note an author is not always identified- citation and in-text citation will change to reflect this	Ferko, Lazar. <i>Sources of Vintage Auto Parts in Canada</i> . Guild of Automotive Restorers, 2017.	(Ferko).
Magazine/Journal article in PRINT form	-note comma after name of resource -do not add a zero in front of 1	Kyou, Yuki. “Jewish-Canadian Political Platforms.” <i>Maclean's</i> , 1 June 2016, pp. 124-129.	(Kyou 127).
Scholarly Journal	-use abbrev. for volume and issue numbers and use pp. for page range where article is found	Csenge, Julianna. “Female Leaders in Literature.” <i>Critical Feminist Inquiry</i> , Vol.4, no.2, 2015, pp. 288-295.	(Csenge 291).
Newspaper Article (PRINT form)	add city of publication to name of local paper in square brackets after the name – not necessary in nationally published paper	O'Grady, Matthew. “Ipads Everywhere.” <i>The Star-Ledger</i> [Newark], 27 Dec. 1997, p. D1.	(O'Grady D1)

ONLINE RESOURCES

<p>A website (used if your resource is the whole site)</p>	<p>- If the name of the publisher/sponsor is the same as the name of the website then leave it out -range of dates is used to indicate website's creation to last update</p>	<p><i>Teen Ink</i>. Emerson Media, 1989-2017, www.teenink.com/. *note – if author of entire site is not clearly identified begin with the next piece of information provided</p>	<p>(<i>Teen Ink</i>).</p>
<p>Part of a website (your resource is one section of a website)</p>	<p>-if author is not identified treat the article as anonymous and begin the entry with the article's title in quotation marks -if citation is missing a creation date then accessed date MUST be included immediately after the URL</p>	<p>"The Trump Conundrum." <i>Political Scandal in the U.S.</i>, University of Michigan P., 2017, PScUSA.com/harris4376/Trump_Conundrum. Nazaryan, Alexander. "The Woman on the Ledge." <i>Newsweek</i>, www.NW.com./Woman_on_the_Ledge.4511. Accessed 19 Oct. 2014.</p>	<p>("Trump"). (Nazaryan).</p>
<p>eBook accessed from web BUT also available in print</p>	<p>Note name of book and of website are italicized here</p>	<p>Moore, Allan. <i>Cinema Purgatorio</i>. Avataar Press, 2016, <i>Bookrix</i>, www.bookrix.com/books;horror,id:53.html.</p>	<p>(Moore 29).</p>
<p>Online Government Publication</p>	<p>-include name of Government and Department -if page numbers are included in the pdf add them to in-text citations</p>	<p>Government of Australia. Department of Agriculture. <i>Annual Report 2014-2105</i>. Commonwealth of Australia, 2015, www.agriculture.gov.au/SiteCollectionDocuments/about/annualreport/2014-15/annual-report-2014-15.pdf.</p>	<p>(Government of Australia).</p>
<p>YouTube video</p>	<p>-unnecessary to include publisher if it is also the title of site – as it is in YouTube - good practice to include time range in in-text citation</p>	<p>Galaxy, Jackson. "You Are Petting Your Cat All Wrong." <i>YouTube</i>, 4 Aug. 2014, www.youtube.com/watch?v=Si-yk1KxYX0.</p>	<p>(Galaxy 00:02:15-45).</p>
<p>PDF file</p>	<p>-citation will change dependent on what information you have available to you -no longer necessary to identify the PDF file as the medium as this will become apparent when one checks the end of the URL</p>	<p>Milne, A.A. <i>Winnie the Pooh</i>. Egmont Books, 2004, <i>EBook Bees</i>, bookbees.com/downloads/winnie.the.pooh/winnie-the-pooh-by-aa-milne.pdf. Mescholm, Paul. "Slave Narratives in Maya Angelou's I Know Why the Caged Bird Sings." <i>African American Review</i>, vol.33, no.4, 1999, pp.623-37. <i>JSTOR</i>, www.jstor.org/1999341/articles/dof/365PDF.</p>	<p>(Milne 3-4). (Mescholm 625).</p>
<p>Video from a Website</p>	<p>-citation will change dependent on what information you have available to you</p>	<p>"Canadian Contribution to D-Day Landings." <i>Allies at War</i>, edited by Kenneth Bartlett, University of Toronto: Faculty of History, 7 Sept. 2017, www.uotww2vid.edu/topics/candday/videos/index.html.</p>	<p>("Canadian Contribution").</p>
<p>Web image</p>	<p>-usernames/pseudonyms can be used to identify the creator – it should be left unchanged if not using First Last format -take publisher out of citation for site such as Creative Commons, Weebly or Flickr (if it is a container of the content of others)</p>	<p>da Vinci, Leonardo. <i>Mona Lisa</i>. 1503. <i>Classic Artists and Paintings</i>. ArtWorld, www.classicart.com/da_Vinci/673856. Leanob. "My Cat Clan." O'Brien Family History Page, 22 May 2006, www.obrienfamilyhist.ca/weebly/catpics/237.</p>	<p>(da Vinci). (leanob).</p>

Tweet	Note- if you only know the username – use it alone Note – use full text in quotation marks without changes to identify a brief untitled message	@virtualwitness. “We have confirmation of Russian responsibility for shooting down Malaysian Airline Flight MH17.” 30 Sept. 2016, 2:32 p.m., twitter.com/virtualwitness/status/86632549088.	(@virtualwitness).
Email/Email Interview	-Subject of email becomes title with proper capitalization, enclosed in quotation marks	Kochis, Dan B. "Re: Plagiarism Suspicion." Received by Summer Talice, 16 Dec. 2017.	(Kochis).
Article from online database	2 titles italicized now (title of original publication and database) – focus on changes to volume#, issue#, year and page #s	Pelageya, Gavrilla. “Roman Playwrights and the Dilemma of Empire.” <i>Classical Drama Review</i> , vol. 46, no.4, 2017, pp. 9-19. <i>Academic OneFile</i> , go.galegroup.com/ps/i.do?id=GALE%7CA/455093027&v=2.1&u=ko_k12hs_d30&it=r&p=6671.	(Pelageya 10).
Encyclopaedia or Dictionary (Online)	-often no author will be identified -remember to include publisher or sponsor	“Canadian Shield.” <i>Britannica School</i> , Encyclopaedia Britannica, 7 May 2015, school.eb.com/levels/high/article/19922.	(“Canadian Shield”).
OTHER RESOURCES			
Sound Recording	-recording company = publishing company- good practice to include time range in in-text citation	Swift, Taylor. “Shake It Off.” <i>1989</i> , Big Machine Records, 2014.	(Swift 00:01:35-55).
Film or DVD Recording	- add pertinent information such as performers or producers depending on the focus of your writing - good practice to include time range in in-text citation (hours:minutes:seconds)	Cameron, James. Director. <i>Avatar</i> . Performance by Sam Worthington, Twentieth Century Fox, 2009.	(Cameron 01:30:21-59).
Interview Punctuation is different here but acceptable according to Ask the MLA website	-Interviews may be formal and published or informal, unpublished and untitled -interviewer’s name is placed after title of interview, while name of the person being interviewed is placed in the position of author	Crowe, Russell. Interview. By Lana Thomson. 16 Sept. 2016. Throsby, Holly. “Gothic Flare in <i>Goodwood</i> .” Interview by Samuel Taylor. <i>Renaissance Women: Crossover Artists</i> , edited by Tiffany McDaniel, 2001, pp. 75-89.	(Crowe). (Throsby 81).
Speech/Lecture/ Presentation (see MLA Handbook p50)	Punctuation is different here but acceptable according to MLA Handbook 8 th Edition.	Adams, Stuart. "Research and Medical Ethics: An Uneasy Partnership." Painless Healing Forum. University of Toronto Medical Convention, 12 June 2017, Royal York Hotel, Toronto.	(Stuart).
Class Notes	-As previous citation – altered to include class notes as description	O’Brien, Leanne. “APA Citation Style.” <i>Science 201</i> , 23 Mar. 2016, Cathedral HS Learning Commons, Hamilton.	(O’Brien).
Performance attended in person	-if your focus is one person’s contribution to a performance start the citation with their name, followed by their role- e.g. director, lead performer	Deadmau5. Concert. 31 Mar. 2016, Uniun Nightclub, Toronto.	(Deadmau5).

CATHOLIC RESOURCES

Bible	-make sure to write out editor(s) name after the title of the Bible -include information on version after the title of the source	<i>The New Jerusalem Bible</i> . General editor, Henry Wansbrough, Doubleday, 1985. <i>The Bible</i> . Authorized King James Version, Oxford UP., 1998.	<i>(New Jerusalem Bible</i> , Ezek. 1:5-10). <i>(Bible</i> , Ezek. 1.5-9).
Catechism	-No author is necessary for this resource if it is not actually identified	<i>Catechism of the Catholic Church</i> . United States Catholic Conference, 2000.	<i>(Catechism</i> paragraph 290).
Catechism (Online version)	-No author is necessary for this resource if it is not actually identified	"Catechism of the Catholic Church." <i>Vatican</i> , 2003, 2 nd Ed., Libreria Editrice Vaticana, 2016, ccc.usccb.org/flipbooks/catechism/index.html .	("Catechism" paragraph 290).
Vatican Website	-Since this document is a record of an in-flight conference between Pope Francis and a number of other people he is not considered the author of this document- no single author can be identified for a conversation -notice this URL is broken after an underscore	"In-Flight Press Conference of His Holiness Pope Francis From Korea to Rome." <i>Vatican: the Holy See</i> . Libreria Editrice Vaticana, 18 Aug. 2014, w2.vatican.va/content/francesco/en/speeches/2014/august/documents/papa-francesco_20140818_corea-conferenza-stampa.html .	("In-Flight").
Theology Library (Online Source)	-James McHugh is a bishop but title/honorific is not included in the citation - his title would be better mentioned in the essay introducing a quote or paraphrase	McHugh, James. "Death and Dying Issues." <i>Theology Library</i> . 11 Mar. 2011, www.ewtn.com/library/BISHOPS/DEATHISS.htm .	(McHugh).
Encyclicals (print version)	-no city of publication or medium (Print) necessary -honorifics like Pope, Reverend, and Dr. are not included in a citation– title of person would be better mentioned in the essay introducing a quote or paraphrase	John Paul II. <i>The Gospel of Life (Evangelium Vitae)</i> . Pauline Books and Media, 1995.	For this in-text citation do not use author's name – use either <i>(Gospel of Life</i> paragraph 3) or <i>(GoL</i> paragraph 3) if clear to your reader
Encyclicals (Online version)	- Remember to break a URL at a slash where this is necessary to finish up the line as close to the right margin as possible -honorifics like Pope, Reverend, Coach and Dr. are not included in a citation – title of person would be better mentioned in the essay introducing a quote or paraphrase -note URL is broken before underscore	Francis. "Lifelong Sharing." <i>On Love in the Family (Amoris Laetitia)</i> , 19 Mar. 2016, w2.vatican.va/content/dam/francesco/pdf/apost_exhortations/documents/papa-francesco_esortazione-ap_20160319_amoris-laetitia_en.pdf .	("Lifelong Sharing" paragraph 3) -here Francis would not identify location clearly enough
Catholic Update	-note- this resource is also on the web – this would then be cited as a website which must include URL	Hahnenberg, Edward P. "Treasures of Vatican II: Our Compass For the Future." <i>The Catholic Update</i> , Sept. 2005.	(Hahnenberg 17).

Grade 11 Textbook	-Note the difference between authors and editors -subtitles are placed after <i>The Main Title</i> : -co-publishers are separated by slashes	Brodd, Jeff. <i>Religions: A Voyage of Discovery</i> . St Mary's Press, 2003. Deslippe, Char, et al. <i>World Religions: A Canadian Catholic Perspective</i> . Editor-in-Chief John van den Hengel, Novalis/Nelson, 2011.	(Brodd 48). (Deslippe et al 57).
Curriculum Support for Catholic Schools	-Author may not be identified - leave out http:// -pay attention to proper punctuation for this citation	"Faith." <i>Curriculum Support for Catholic Schools</i> , Eastern Ontario Catholic Curriculum Cooperative, 2005, webdev.hwcdsb.ca/curriculum/csfcs/themes/faith.html.	("Faith").

General Formatting Rules for a Works Cited page

- ⇒ Use only 12 point font in Times New Roman, Ariel, or Courier style (must be an easy-to-read style)
- ⇒ Title should be: Works Cited (centered and not underlined or bolded) – or Work Cited if only one citation is used
- ⇒ **DOUBLE SPACE ALL ENTRIES BOTH WITHIN AND BETWEEN**
- ⇒ First word, and all important words are capitalized
- ⇒ Abbreviate all months except May, June, and July (eg: Jan., Feb., Mar., Apr., Aug., Sept., Oct., Nov., Dec.,)
- ⇒ Format for date should be - day month year eg.- 1 Jan. 2017. **NEVER use all numbers (01/01/17) for date**
- ⇒ Do not number or use any categories/subheadings on your Works Cited page
- ⇒ Begin the first line of each entry at the left margin and indent the subsequent lines 5 spaces from the left margin
- ⇒ Arrange all sources in alphabetical order by the first letter of the author/editor's last name (if no author is given, use the first letter of the first important word in the title – do not use The, A, An for alphabetizing.)
- ⇒ Record full first names as they appear in the source
- ⇒ Either a DOI, permalink or **URL must be included for every web citation**. According to the MLA website, URL should be broken before periods and either before or after any other symbols or punctuation marks.
- ⇒ running head should be added at the top of every page (including Works Cited page) – include author's last name & page number

Before you begin your paper, remember to check with your teacher regarding how they would like your research paper formatted.

Link to MLA Practice Template - <https://style.mla.org/files/2016/04/practice-template.pdf>

MLA Practice Template

1 Author.

2 Title of source.

CONTAINER 1

3 Title of container,

4 Other contributors,

5 Version,

6 Number,

7 Publisher,

8 Publication date,

9 Location.

CONTAINER 2

3 Title of container,

4 Other contributors,

5 Version,

6 Number,

7 Publisher,

8 Publication date,

9 Location.